

Welcome to Roeper Lower School!

Communication with families is one of our top priorities. We know that having many questions is natural in school, and we have lots of "go to" people here at Roeper.

LS "Go To" List

1. Information/Calendar/Absences/After School Plans/Forms/Logistics?

- Please check the Roeper Record (www.roeperrecord.com), classroom newsletter or the website (www.roeper.org)
- Please contact the Administrative Assistant to the Lower School Director, Terri Morawski

2. Class assignment/due dates/classroom issues?

- Please contact the classroom teacher(s).
- Please check the classroom newsletter.

More concerns or questions?

- Please contact Lower School Assistant Director, Lisa Bottesi and/or
- Please contact Lower School Director, Leslie Hosey

3. Concerns about the program?

- Please contact Lower School Director, Leslie Hosey
- Please contact Lower School Assistant Director, Lisa Bottesi

4. Concerns about your child?

- Please contact your child's homeroom teacher(s).

Concerns about the emotional well being of your child?

- Please contact your child's homeroom teacher(s) first, then
- Please contact Lower School Counselor, Bob Simon

Concerns about academic well-being?

- Please contact your child's homeroom teacher(s)
- Please contact Lower School Director, Leslie Hosey

5. Referrals and coordination of services in the outside community? (therapists, psychologists, and other clinicians and professionals)

- Please contact Lower School Counselor, Bob Simon

Over please

6. Questions or concerns about a classroom or student schedule?

- Please contact your child's homeroom teacher(s) first, then
- Please contact Lower School Director, Leslie Hosey

7. Health concerns?

- Please contact your child's homeroom teacher(s) *and/or*
- Please contact Administrative Assistant to Lower School Director, Terri Morawski

8. Traffic/parking/use of campus spaces questions?

- Please contact Administrative Assistant to the Lower School Director, Terri Morawski

9. Questions about lunch?

- Please contact Administrative Assistant to the Lower School Director, Terri Morawski *and/or*
- Please contact Chartwells Liaison, Jennifer Furdock (jfurdock@cranbrook.edu)

10. Questions about before school care?

- Please contact Before Care Director, Sarah Smith
- Or please contact our Director of Auxiliary Programs, Paula Romano

11. Questions about after school care?

- Please contact our Director of Auxiliary Programs, Paula Romano

12. After school Enrichment Classes?

- Please contact Director of Auxiliary Programs, Paula Romano

13. School bus shuttle operations/questions?

- Please contact Tonia O'Rourke, our Coordinator of Transportation

14. Just need a smile?

That's what we're here for. You're welcome in the LS office anytime!

One Last Note:

Our students and families are very important to us. Please know that you can call any one of us, and we will put you in touch with the appropriate person to help.

Leslie Hosey: leslie.hosey@roeper.org

Bob Simon: bob.simon@roeper.org

Terri Morawski: terri.morawski@roeper.org

Sarah Smith: sarah.smith@roeper.org

Lisa Bottesi: lisa.bottesi@roeper.org

Carolyn Lett: carolyn.lett@roeper.org

Paula Romano: paula.romano@roeper.org

Tonia O'Rourke: tonia.orourke@roeper.org

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